

# The Medical Center of Elberton, LLP & Elbert Industrial Medicine, LLC

## Authorization for Disclosure of Protected Health Information

Revised 04/2002

By signing this authorization, I authorize \_\_\_\_\_, an employee of The Medical Center of Elberton, LLP and/or Elbert Industrial Medicine, LLC to use and/or disclose certain protected health information (PHI) to or for the party or parties listed below.

Patient Name (please print): \_\_\_\_\_ Birthday: \_\_\_\_\_ SSN: \_\_\_\_\_

### What PHI may be used or disclosed:

This authorization permits The Medical Center of Elberton, LLP and/or Elbert Industrial Medicine, LLP to use or disclose the following PHI:

Please check which information is being disclosed and include descriptions where necessary.

Name  SSN  Address  Date of Birth  Telephone Numbers  Account Number/Chart Number  
 Date(s) of service \_\_\_\_\_  
 Diagnosis \_\_\_\_\_ Codes \_\_\_\_\_  
 Medical info summary disclosure \_\_\_\_\_

Purpose of PHI Disclosure \_\_\_\_\_

### Requesting Records/PHI From

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Person/Entity and Address for Records/PHI To Be Sent

Person/Entity Name \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

I understand that when my PHI is disclosed pursuant to this authorization, it may be subject to re-disclosure by the recipient and may no longer be protected by the Federal HIPAA Privacy Rule. I have the right to revoke this authorization in writing, except (i) to the extent that The Medical Center of Elberton, LLP and/or Elbert Industrial Medicine, LLC has acted in reliance upon this authorization; or (ii) to the extent that the authorization was obtained as a condition of obtaining insurance coverage, there is no other law that grants the insurer the right to contest a claim under the policy. I understand that my revocation must be submitted in writing to the Practice's Privacy Official at 109 College Avenue, Elberton, GA 30635, by sending a written request stating that I wish to revoke this authorization to the attention of Chief Privacy Official. I understand that The Medical Center of Elberton, LLP and/or Elbert Industrial Medicine, LLC may not condition treatment, payment, and any necessary healthcare operations on whether I sign this authorization.

Signed by: \_\_\_\_\_ (Signature of patient or personal representative) Print Name: \_\_\_\_\_

If not signed by patient, please state authority to act on behalf of the Individual: \_\_\_\_\_

Unless otherwise noted, this authorization will expire in 180 days \_\_\_\_\_

For Office Use Only:	
Signature of person making disclosure: _____	Date: _____
<input type="checkbox"/> Mailed <input type="checkbox"/> Faxed <input type="checkbox"/> Picked Up	Initials: _____
If authorization was not signed, state why: _____	